

Name \_\_\_\_\_  
 Phone \_\_\_\_\_ Dept \_\_\_\_\_

Pathology : Research, Anatomic Support , Fellow, Teaching, Resident, Grad teaching, Other:

Project \_\_\_\_\_ Task \_\_\_\_\_ Award \_\_\_\_\_ Expenditure **833600** Organization \_\_\_\_\_

In Date _____
Due Date _____
Rush: charges 100% 24 hours 200% same day

Project name for archiving: **work description:**

program:

fonts:

file name:

**Slides from computer disk:**

\_\_\_\_\_ #of slides in file \_\_\_\_\_ copies of each  
 Check file  Shoot as is  
 \_\_\_\_\_ total orgs. \_\_\_\_\_ total dups.

**Slides from books, journals, hardcopies, prints**

\_\_\_\_\_ of each slide \_\_\_\_\_ include legends:  
 \_\_\_\_\_ total orgs. \_\_\_\_\_ total dups.

Fig or page #'s

**Slides to duplicate:** \_\_\_\_\_ total orgs. \_\_\_\_\_ total dups.

sent to: \_\_\_\_\_ charge: \_\_\_\_\_

**Layup**

pub  grant  slide  web

**Scans** dpi: \_\_\_\_\_

slide \_\_\_\_\_  flatbed \_\_\_\_\_ setup \_\_\_\_\_  
 return:  zip  server  PG archive  
 (archive name): \_\_\_\_\_

**Prints** size: \_\_\_\_\_

images per page: \_\_\_\_\_ total of each image: \_\_\_\_\_  
 reposition charge \_\_\_\_\_ 1st: \_\_\_\_\_ 2nd: \_\_\_\_\_

<input type="radio"/> Kodak		
<input type="radio"/> Fujix		
<input type="radio"/> ink jet		special

color laser \_\_\_\_\_  
 B/W laser \_\_\_\_\_

**Image Catalog:** \_\_\_\_\_

**Poster Banner:** mount \_\_\_\_\_

**Poster Board:** whole sheet \_\_\_\_\_

letter 10.5" x 13" \_\_\_\_\_

legal 10.5" x 16" \_\_\_\_\_

other sizes:

cutting charge: \_\_\_\_\_

Material cost:

Special Charge:

zip disk

**Graphic Labor**